

Job Description

Professional Lead/Associate Professor Paramedic Science
School of Allied Health Professions and Midwifery

Faculty of Health Studies



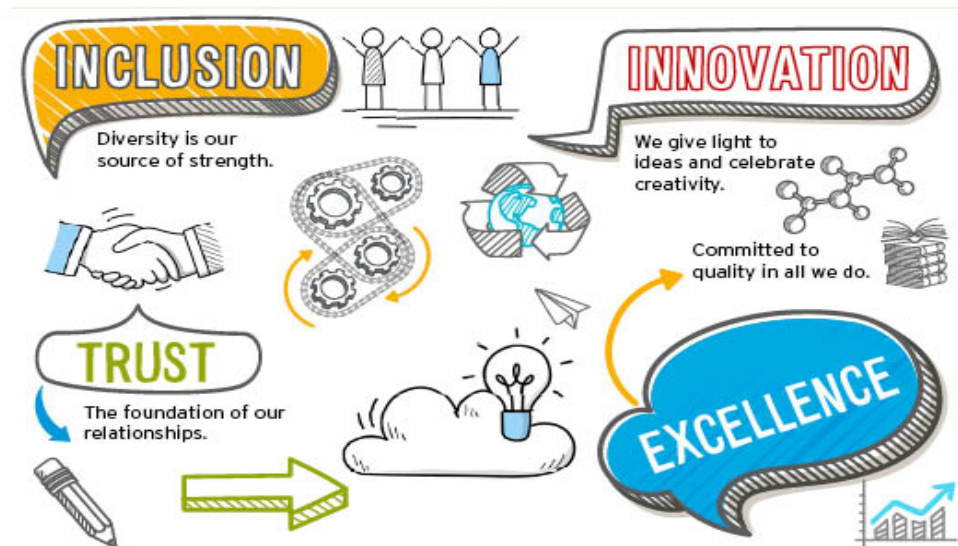
Brief summary of the role

Role title:	Professional Lead/Associate Professor Paramedic Science
Grade:	10
Faculty or Directorate:	Faculty of Health Studies
Service or Department:	School of Allied Health Professions and Midwifery
Location:	On campus
Reports to:	Head of School of Allied Health Professions and Midwifery
Responsible for:	Paramedic team
Work pattern:	To be agreed

About the University of Bradford

Values

At the University of Bradford, we are guided by our core values of Excellence, Trust, Innovation, and Inclusion. These values shape our approach and our commitment to making diversity, equity, and inclusion part of everything we do – from how we build our curriculum to how we build our workforce. It is the responsibility of every employee to uphold the university values.



Equality, Diversity, and Inclusion (EDI)

At the University of Bradford, we are guided by our core values of Excellence, Trust, Innovation, and Inclusion. These values shape our approach and our commitment to making diversity, equity, and inclusion at the heart of everything we do.

We foster a work environment that's inclusive as well as diverse, where staff can be themselves and have the support and adjustments to be successful within their role.

We are dedicated to promoting equality and inclusivity throughout the university and have established several networks where individuals can find support and safe places fostering a sense of belonging and acceptance. We are committed to several equality charters such as Athena Swan, Race Equality Charter, Disability Confident and Stonewall University Champions Programme..

Health, safety, and wellbeing

Health and Safety is a partnership between employee and employer each having responsibilities, as such all employees of the University have a statutory duty of care for their own personal safety and that of others who may be affected by their acts or omissions.

It is the responsibility of all employees that they fulfil a proactive role towards the management of risk in all of their actions. This entails the risk assessment of all situations, the taking of appropriate actions and reporting of all incidents, near misses and hazards.

Managers should note they have a duty of care towards any staff they manage; academic staff also have a duty of care towards students.

All colleagues will need to ensure you are familiar with any relevant Health and Safety policies and procedures, seeking advice from the Central University Health and Safety team as appropriate.

We are registered members of the University Mental Health Charter. This visibly demonstrates our commitment to achieving cultural change in student and staff mental health and wellbeing across the whole university, whilst supporting the vision of our People Strategy to create a culture and environment of transformational diversity, inclusion and social mobility, creating a place where our values come to life and are evident in our approach.

Information governance

Employees have a responsibility for the information and records (including student, health, financial and administrative records) that are gathered or used as part of their work undertaken for the University.

An employee must consult their manager if they have any doubts about the appropriate handling of the information and records with which they work.

All employees must always adhere to data protection legislation and the University's policies and procedures in relation to information governance and information security.

Employees will be required, when and where appropriate to the role, to comply with the processing of requests under the Freedom of Information Act 2000.

Criminal record disclosures and working with vulnerable groups

Depending on the defined nature of your work and specialist area of expertise, the University may obtain a standard or enhanced disclosure through the Disclosure and Barring Service (DBS) under the Rehabilitation of Offenders Act 1974.

All employees of the University who have contact with children, young people, vulnerable adults, service users and their families must familiarise themselves, be aware of their responsibilities and adhere to the University's policy and Safeguarding Vulnerable Groups Act 2006.

The University is committed to protect and safeguard children, young people and Vulnerable Adults.

Suitable applicants will not be refused positions because of criminal record information or other information declared, where it has no bearing on the role (for which you are applying) and no risks have been identified against the duties you would be expected to perform as part of that role.

Role holder: essential and desirable attributes

Qualifications

Essential	<ul style="list-style-type: none">• Masters degree (or equivalent in a relevant subject and/or professional qualification in an appropriate area).• Registered paramedic healthcare professional (HCPC).• A level of English equivalent to level C1 on the Common European Framework of Reference (CEFR).
Desirable	<ul style="list-style-type: none">• PhD (or equivalent) in a relevant subject area.• Member of Advance HE or commitment to achieving appropriate level of membership.

Experience, skills, and knowledge

Essential	<ul style="list-style-type: none">• Experience of teaching and facilitating / supporting learning in Paramedic Science with relevance for the undergraduate and post graduate Paramedic programmes.• Experience of working strategically, planning, and influencing change.• Experience of working with Statutory Regulatory and Professional Bodies• Experience of contributing to effective programme delivery including evaluation at undergraduate and
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postgraduate levels.

- Experience of innovative curriculum design, development, and delivery
- Evidence of designing and implementing approaches to assessment that inspire and engage students, promote learning, and enhance self-regulation.
- Evidence of incorporating contemporary technologies to enhance learning and optimise attainment for all students.
- Evidence of supporting work-based learning and promoting/supporting entrepreneurialism.
- Evidence of programme leadership and enhancement, or contribution to large core modules.
- Experience of managing a wide range of student pedagogical and welfare issues, (including personal tutoring).
- Evidence of relevant research expertise /teaching excellence in your discipline with a record of high quality, publications in peer reviewed and refereed academic journals.
- Track record of effective research / education project supervision.
- Evidence of external visibility at national and international level e.g., significant role at conferences, serving on peer assessment panels, appointment as external examiner, professional associations or visitor for regulatory bodies undertaking validation across HEI's.
- Experience of leading, managing and motivating a diverse academic team including managing change, performance, setting challenging targets and monitoring achievement.
- Evidence of exercising leadership in teaching / research and to play an active role in matters relating to

	<p>teaching quality assurance, subject review, and accreditation.</p> <ul style="list-style-type: none"> • Evidence of resolving complex education and/or research related problems, using initiative and creativity whilst ensuring compliance with appropriate regulations and policies.
Desirable	<ul style="list-style-type: none"> • Ability to lead innovative curriculum design, development, and delivery at both undergraduate and postgraduate levels. • Ability to lead and manage research and scholarship projects on time and to budget. • Actively represent the Faculty and University in a positive manner and identify and exploit opportunities to enhance its reputation. • Evidence of effective interpersonal skills • Ability to manage an administrative workload managing own time to achieve strict and often conflicting deadlines. • Ability to think strategically and contribute to the discipline, School and Faculty's development, including the contribution of business cases to progress initiatives of strategic importance to the University. • Supervision of Masters and Doctoral students. • Knowledge and understanding of current educational theory and practice. • Knowledge of TEF, REF and KEF Frameworks • Experience of participating in or leading as Co or Principal Investigator the application of external

	<p>research/scholarship/education funding.</p> <ul style="list-style-type: none"> • Evidence of contributing to the development of early career researchers.
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Personal attributes

<p>Essential</p>	<ul style="list-style-type: none"> • High level of interpersonal and team working skills. • Entrepreneurial and strategic thinker. • Commitment to and enthusiasm for quality teaching, research and business development. • Ability to meet varying and conflicting deadlines. • An ability to motivate others. • A commitment to the University's values with a key focus on Equality, Diversity and Inclusion • Innovative and solution focused when managing challenges and engaging with change. • Flexibility in responding to the needs of the programme, School, Faculty and University • Willingness to travel on university business, attend external meetings and act as an ambassador for the University.
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	<ul style="list-style-type: none">• Willingness to undergo enhanced DBS check.• Support academic freedom and respect the right to express diverse points of view.• Providing equal opportunities for all staff and students to achieve their full potential.• Applying the best ethical standards in everything• Valuing and engaging with continuous professional development for oneself and team members
Desirable	<ul style="list-style-type: none">• NA

Main purpose of the role

- To provide professional strategic leadership that engages with contemporary pedagogical and professional practice underpinned by Athena Swan principles.
- To make a scholarly contribution to research, teaching and knowledge exchange in your specialist area relevant to the University strategy and the sub-strategies of, Research & Innovation Strategy and Learning, Teaching & Student Experience, Equality, Diversity, and inclusion
- To disseminate knowledge through teaching students from diverse entry pathways and contribute to the teaching and supervision requirements of the Faculty.
- To develop and maintain an external profile and collaborative engagement within and outside the University to develop new opportunities for programmes, placements and business development.
- To demonstrate research/teaching grant activity and/or commercial income.
- To be collegiate and support the co-creation of knowledge through fundamental and applied research with the aim of enhancing research opportunities and contributing to a positive student experience.
- To maintain a research record with publications in 3* or equivalent rated journals and/or internationally impactful publications.
- To support the pursuit of distinctiveness and competitive advantage through embedding the University Strategic objectives.
- To keep up to date with developments in subject area, developing relevant skills and keep abreast of university and sector wide policies, procedures, and regulations.

Main duties and responsibilities

Note: The list below may vary to include other reasonable requests (as directed by university management) which do not change the general character of the job or the level of responsibility entailed

Teaching

1. Lead the enhancement of and innovation in programmes, assessment and feedback including distance /blended learning.
2. Facilitate the design and development of an inclusive, accessible and research-led teaching curriculum and supportive learning activities in conjunction with the programme lead.

3. Ensure curriculum design and/or delivery incorporates relevant technology enhanced learning appropriate to the subject discipline.
4. Plan, deliver and assess innovative, engaging, and challenging teaching activities which provide a distinctive and exceptional student experience.
5. Evaluate modules and programmes and manage projects at undergraduate and postgraduate levels.
6. Lead contributions to accreditation standards as required including compliance activities or membership of re-accreditation groups.
7. Utilise appropriate assessment methods and approaches and provide quality, personalised and timely feedback.
8. Identify, promote, administer, and grow placement activities.
9. Work collaboratively with colleagues to ensure high levels of student satisfaction and quality outcomes.
10. Undertake the role of Personal Academic Tutor (PAT) in accordance with the University's PAT role descriptor.
11. Generate or contribute to the generation of grant and contract income to support the University's teaching excellence and impact bidding for internal and/or external education funds.

Research

12. Develop your research profile and undertake multi-disciplinary, high-profile research that contributes to a vibrant research environment in the school and wider faculty.
13. Disseminate and communicate research including conference papers and refereed publications or book chapters including publication of 3* and/or 4* outputs.
14. Contribute as a co-supervisor and/or supervisor for Post Graduate Research and Taught Masters students.
15. Generate or contribute to the generation of grant and contract income to support the University's research and impact bidding for internal and/or external research funds.
16. Engage with public policymakers, charities, commerce, and industry to shape and inform the research landscape.

17. Provide a stimulating and inclusive research environment to support the successful graduation of post-graduate students.
18. Contribute as an Independent Chair and internal and/or external examiner.
19. Build and sustain regional, national and international networks and partnerships to support the University's research and impact.
20. Engage with public policymakers, charities, commerce and industry to shape and inform the research landscape.

Knowledge Exchange and Business & Community Engagement

21. Involvement in the development and delivery of executive education, CPD or training and development to business/community groups or other professional bodies.
22. Play a significant role in supporting submissions to accreditation bodies as required, including demonstration of compliance standards and co-ordination of re-accreditation groups.

Generic

23. Undertake an appropriate management role within the School and Faculty, as required.
24. Lead or make a significant contribution to Widening Participation or public engagement activities within the faculty, wider University, or local community.
25. Keep up to date with developments in subject areas, develop relevant skills and keep abreast of university and sector wide policies, procedures, and regulations.
26. Maintain appropriate professional accreditation(s) including updating professional practice and personal development needs relevant to the faculty and/or University.
27. Meet PDR objectives and maintain a personal development plan utilising the Performance Development Review Scheme.
28. Contribute to the working life of the Faculty and University and wider academic community including, graduation, open days, applicant experience days, clearing and the staff recruitment and selection process.

29. Contribute to the financial sustainability of the Faculty and wider University including identifying efficiencies, optimising resources, and making savings.
30. Contribute to student recruitment (nationally and internationally) including conversion, clearing activities and induction.
31. Contribute to strategic and operational planning within the Faculty and wider University level and University ambitions including Athena SWAN and other external standards.
32. Provide coaching and mentoring for colleagues including those in their probation and transitioning to new roles.
33. Provide leadership and management for a designated team.
34. Demonstrate commitment to integrating and embedding equality, diversity and inclusion into core research and teaching practices to support the EDI Strategy.
35. As a university citizen supporting key student events throughout the year such as Open days, clearing, enrolment, and Graduation.